

## **Minimum Requirements**

- 1. Complete Lines 1 and/or 2 as appropriate.
- 2. Check correct box in Section 3
- 3. Complete Lines 5, 6, and 7
- 4. List Taxpayer ID number or Employer ID number as appropriate in PART 1
- 5. Have Client Sign and Date in PART II



## **Frequently Asked Questions**

